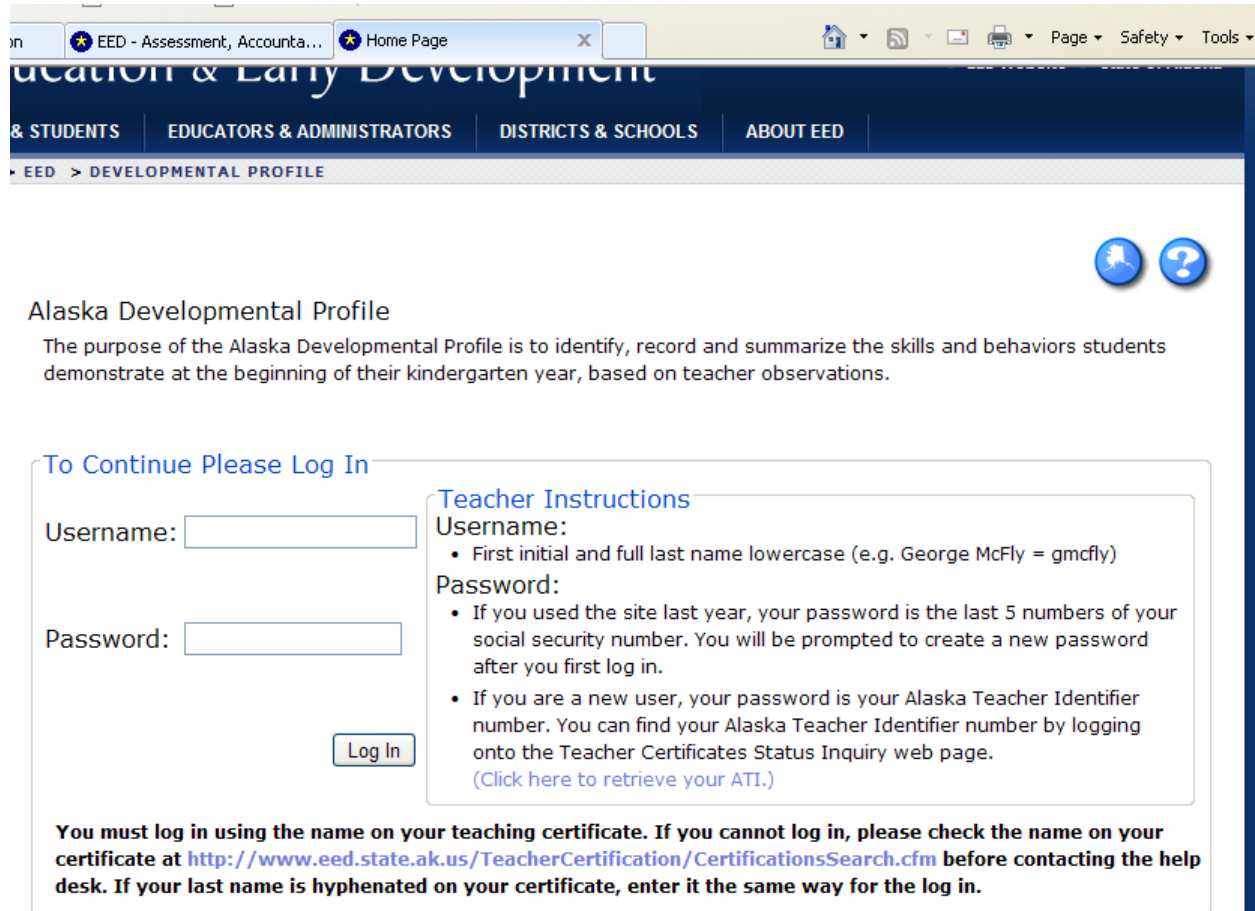


# Alaska Developmental Profile Web Site User's Guide

Choose the link at <http://www.eed.state.ak.us/tls/assessment/developmental.html> to record scores for the DP.



The screenshot shows a web browser window with two tabs: "EED - Assessment, Accounta..." and "Home Page". The browser address bar shows the URL. The website header includes "Education & Early Development" and navigation links for "STUDENTS", "EDUCATORS & ADMINISTRATORS", "DISTRICTS & SCHOOLS", and "ABOUT EED". Below the header is a breadcrumb trail: "EED > DEVELOPMENTAL PROFILE".

**Alaska Developmental Profile**

The purpose of the Alaska Developmental Profile is to identify, record and summarize the skills and behaviors students demonstrate at the beginning of their kindergarten year, based on teacher observations.

**To Continue Please Log In**

Username:

Password:

**Teacher Instructions**

Username:

- First initial and full last name lowercase (e.g. George McFly = gmcfly)

Password:

- If you used the site last year, your password is the last 5 numbers of your social security number. You will be prompted to create a new password after you first log in.
- If you are a new user, your password is your Alaska Teacher Identifier number. You can find your Alaska Teacher Identifier number by logging onto the Teacher Certificates Status Inquiry web page. ([Click here to retrieve your ATI.](#))

**You must log in using the name on your teaching certificate. If you cannot log in, please check the name on your certificate at <http://www.eed.state.ak.us/TeacherCertification/CertificationsSearch.cfm> before contacting the help desk. If your last name is hyphenated on your certificate, enter it the same way for the log in.**

When you get to the log in screen, log in using first initial and full last name in lower case letters. For instance, John Doe would be jdoe.

## **Note that passwords are different for new and returning users!**

**For users who used the site in the fall of 2010**, the password is the last five (not four) numbers of your social security number.

**For new users to the site**, you will be directed to the Teacher Certificates Inquiry Page. Once you log in to that site, you will see your Alaska Teacher Identifier (ATI) number. Use the ATI number as your password.

You will be prompted to create a new password after you first log in.

**Note on resetting passwords:** If you forget your password and need to reset it, you will need to know your Alaska Teacher Identifier (ATI) number to reset your password. There is a link to the Alaska Teacher Certificates Inquiry web page from the reset password DP page. Once you log into the Alaska Teacher Certificates Inquiry page, your ATI number will be displayed.

You must log in using the name on your teaching certificate. If you cannot log in, please check the name on your certificate at <http://www.eed.state.ak.us/TeacherCertification/CertificationsSearch.cfm> before contacting the help desk. If your last name is hyphenated on your certificate, enter it the same way for the log in.

**IMPORTANT:** Please note the instructions regarding the name you use to log in! If you have any difficulty logging in, please check your name using the Teacher Certification database.

Once logged in, you will choose your school district and school.

On the school page, scroll down to see the list of available students. The student list will probably not be completely up-to-date because the Alaska Student ID System records initial school of enrollment. If school enrollment has changed or the student is outside of the default age range, the student will not show up on your school list.

The dates will be updated for each year to show students who turned 5 the previous September.

**Available Student List**  
(Scroll up to see list of [selected students](#))

The list of available students was generated from the information district staff entered in to the Alaska Student ID System (ASIS). If students have changed schools after being entered into ASIS, this change will not show up in the DP web site. The list of available students shows all students who turned 5 on or after September 2, 2003. Use the manual lookup to search for students who do not show up in the school list.

Available Students					
AK ID	Last Name ▲	Middle	First Name	M/F	DOB
27					04
28					004
27					04
28					05
26					004
2					04

Double clicking on the name of your student in the Available Student List will move the student's name to Selected Students.

[Log Out jfoy](#)

[Change School](#)  
[Pick Students](#)  
[Profile Students](#)  
[Student Summary](#)

## Developmental Profile

Double click to move student from Available list to Selected list. This will make the student unavailable to any other teacher to profile. (Please note: Some browsers will require the page to be [refreshed](#) to show movement from Available student list to Selected student list.) To remove a student from the Selected list, double click on the student name.

After selecting your students, click the 'Profile Students' button directly below your Assigned Students to continue.

Selected District: [Juneau Borough Schools](#)  
 Selected School: [Gastineau Elementary](#) [Change School](#)

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### Gastineau Elementary Selected Students

(Scroll down to see list of [available students](#))

AK ID	Last Name ▲	Middle	First Name	M/F	DOB
0					
27					03
27					03
24					03
17					03
24					04
76					003

1 / 1 50 7 Row(s)

**Profile Students**



To record ratings for students, select Profile Students.

Once on profile page, select student to profile by clicking once on the student name.

You will be taken to the page to record ratings.

[Log Out jfoy](#)

[Change School](#)  
[Pick Students](#)  
[Profile Students](#)  
[Student Summary](#)

## Update Record

AK ID	Last Name	Middle	First Name	Gender	DOB	Grade	Attended Preschool
0_1025	mouse		mickey	M	9/2/2002	<input checked="" type="radio"/> 01 <input type="radio"/> KG	<input type="radio"/> Yes <input checked="" type="radio"/> No

**Physical Well-Being, Health, and Motor Development**

**1. Demonstrates strength and coordination of Large Motor Muscles** **Rating**

- Runs with an even gait and with few falls  Does Not Demonstrate
- Maintains balance while bending, twisting or stretching  Progressing
- Moves body into position to catch a ball, then throws the ball in the right direction  Consistently Demonstrates
- Kicks large ball to a given point with some accuracy
- Able to alternate weight and feet while skipping or using stairs

**2. Demonstrates strength and coordination of Small Motor Muscles** **Rating**

- Cuts, draws, glues with materials provided  Does Not Demonstrate
- Copies several letters or shapes  Progressing
- Able to manipulate clothing fasteners (e.g., buttons, snaps, Velcro, zippers)  Consistently Demonstrates
- Puts together and pulls apart manipulatives (e.g., blocks, beads, cubes) appropriately

**Social and Emotional Development**

After entering all rating, select Save Record. Select Profile Students link at the top of the page to continue to record ratings for other students.

<b>11. Demonstrates phonological awareness</b>	<b>Rating</b>
<ul style="list-style-type: none"> <li>Participates in and/or creates songs, rhymes, and games that play with sounds of language (e.g., claps out sounds or rhythms of language)</li> <li>Identifies initial sound of words, with assistance (e.g., book begins with the /b/ sound)</li> <li>Finds objects in a picture with the same beginning sound, with assistance</li> <li>Differentiates between similar-sounding words in pronunciation and listening skills (e.g., three and tree)</li> </ul>	<input type="radio"/> Does Not Demonstrate <input type="radio"/> Progressing <input checked="" type="radio"/> Consistently Demonstrates
<b>12. Demonstrates awareness of print concepts</b>	<b>Rating</b>
<ul style="list-style-type: none"> <li>Demonstrates how to follow text in proper order on a written page while reading or following along (e.g., for English, left to right and top to bottom)</li> <li>Recognizes difference between letters, words, and numerals</li> <li>Points to the title of a book when asked</li> <li>Reads own first name</li> <li>Reads several examples of environmental print (e.g., boys, girls, exit, cereal boxes)</li> </ul>	<input type="radio"/> Does Not Demonstrate <input type="radio"/> Progressing <input checked="" type="radio"/> Consistently Demonstrates
<b>13. Demonstrates knowledge of letters and symbols (Alphabet knowledge)</b>	<b>Rating</b>
<ul style="list-style-type: none"> <li>Recognizes several upper case and lower case letters</li> <li>Prints several alphabet letters for given letter names</li> <li>Writes several upper case and lower case letters</li> <li>Writes his or her first name</li> <li>Recognizes letters in his or her name</li> </ul>	<input type="radio"/> Does Not Demonstrate <input type="radio"/> Progressing <input checked="" type="radio"/> Consistently Demonstrates

**Please Note: Partial records cannot be saved. Ensure all entry is complete before saving record.**

Profile Students page will show which students have been profiled.

[Log Out jfoy](#)

[Change School](#)

[Pick Students](#)

[Profile Students](#)

[Student Summary](#)

## Developmental Profile Available Students

Click Student to Update/Review Profile

Selected District: **Juneau Borough Schools**

Selected School: **Gastineau Elementary**

### Gastineau Elementary Profiable Students

Available Students						
AK ID	Last Name ▲	Middle	First Name	M/F	DOB	DONE
0_1025	mouse		mickey	M	9/2/2002	Yes
2						Yes
2						No
2						No
2						No
1						No
2						Yes
7						Yes

If a student is not on the class list, you can do a search on the Pick Students page and manually add students. The search will only find students initially enrolled in your district. If students move to another district after being enrolled in the Alaska Student ID System, they will not show up in the search.

You need to know the student's date of birth to do a search. The search will look for students up to 7 years of age.

**Manual Lookup/Add Unlisted Student**

Perform manual lookup of student/create new student if no match found. (\* required)

First Name:  \*

Middle Initial:

Last name:  \*

Date of Birth:  \*

Gender: Male:  Female:  \*

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**Available Student List**

(Scroll up to see list of [selected students](#))

The list of available students was generated from the information district staff entered in to the Alaska Student ID System (ASIS). If students have changed schools after being entered into ASIS, this change will not show up in the DP web site. The list of available students shows all students who turned 5 on or after

If the search does not find a student, you can automatically add the student to the list of selected students.

[Log Out jfo](#)

**No student record found. Add student to class list by choosing "Create Student Record" button.**

[Change School](#)

[Pick Students](#)

[Profile Students](#)

[Student Summary](#)

Fields

First Name:  \*

Middle Name:

Last Name:  \*

Suffix:

Date of Birth:  \*

Gender: Male:  Female:  \*

Memo:

[Back to List](#)

The student will then be added to the list of selected students..

Selected District: [Juneau Borough Schools](#)

Selected School: [Gastineau Elementary](#) [Change School](#)

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**Gastineau Elementary Selected Students**

(Scroll down to see list of [available students](#))

Selected Students					
AK ID	Last Name ▲	Middle	First Name	M/F	DOB
0_1025	mouse		mickey	M	9/2/2002
0_1026	Duck		Donald	M	8/1/2005

For help, contact [eed.helpdesk@alaska.gov](mailto:eed.helpdesk@alaska.gov).